

**California Library Literacy Services AmeriCorps Initiative  
2003 Library Literacy Site Application Certification**

I affirm that the library jurisdiction named below is the legally designated fiscal agent for this program and is authorized to receive and expend funds for the conduct of this program.

I also affirm that our library jurisdiction agrees to carry out the following responsibilities if we are a successful applicant in the California Library Literacy Services AmeriCorps Initiative, and understand that failure to carry them out may lead to loss of status as a California Library Literacy Service AmeriCorps site: (please initial each item, provide additional information as requested and sign below)

\_\_\_\_\_ We have requested to involve (and attached job descriptions for) a minimum of two (full-time or half-time) AmeriCorps members in our library literacy program.

\_\_\_\_\_ We will provide a cash contribution of \$2,000 per full time AmeriCorps member (\$1,000 per half time member).

\_\_\_\_\_ I have assigned the person below to serve as our AmeriCorps site supervisor (in-kind) who will be the primary project contact, will attend training provided, and will supervise members assigned to the site. We have reviewed the Site Supervisor Job Description, and agree to abide by it, and understand that if selected as an AmeriCorps site, our Site Supervisor will attend mandatory Site Supervisors Training scheduled for Tuesday, September 30, 2003 before the Cal Lit Conference in Pasadena and five additional days of training in mid-January, 2004. (Travel expenses for site supervisors will be reimbursed.)

Site Supervisor Name: Lorrie Mathers

Title: Literacy Coordinator Ph: (909) 387-5730 E-Mail: lmathers@lib.sbcounty.gov

Site Supervisor Address if different from Library address below:

\_\_\_\_\_ If selected to participate, we agree to recruit and select AmeriCorps members locally by December 15, 2003.

\_\_\_\_\_ We will provide our local Tutor Training and periodic in-service training and staff meetings to our AmeriCorps members.

\_\_\_\_\_ We will provide e-mail and phone access as well as desk space for our AmeriCorps members.

\_\_\_\_\_ We agree to track information for Outcomes Measurement based on outcomes defined by the Initiative, using tracking instruments provided, within the timeframe requested.

\_\_\_\_\_ The Wal\*mart and/or Sam's Club store(s) in our library jurisdiction are:

(1) Address: \_\_\_\_\_SEE  
ATTACHMENT\_\_\_\_\_

Store Manager's Name: \_\_\_\_\_

(2) Address: \_\_\_\_\_

Store Manager's Name: \_\_\_\_\_

(Please use additional pages if more stores are in your library jurisdiction).

\_\_\_\_\_ There are no Wal\*mart and/or Sam's Club store(s) in our library jurisdiction. The closest store is listed below, and is \_\_\_\_\_ miles from our location.

Address: \_\_\_\_\_

Store Manager's Name: \_\_\_\_\_

(NOTE: some waivers for this requirement may be provided in order to achieve the site diversity we have promised -- statewide geographic coverage; urban/rural, etc.)

(Signed): \_\_\_\_\_ Date: \_\_\_\_\_  
Library Director Signature

(Printed): Ed Kieczkowski County Librarian  
Library Director Name and Title

Library Name: San Bernardino County Library

Mailing Address: 104 W. Fourth Street

City: San Bernardino

Zip: 92415-0035

Phone: (909) 387- 5721

Fax: (909) 387-5880

E-Mail:

ekieczkowski@lib.sbcounty.gov